

# COMMISSION AGENDA

Item No: 4A

Meeting: 9/21/17

**DATE:** August 24, 2017  
**TO:** Port Commission  
**FROM:** John Wolfe, Chief Executive Officer  
Sponsor: Dustin Stoker  
Project Manager: Ricardo Charlton  
**SUBJECT:** Surplus Storeroom Inventory Parts

## A. ACTION REQUESTED

Declare the storeroom inventory parts associated with the Whirley Cranes as surplus inventory and authorize the CEO to dispose of these items in the most effective and efficient manner.

The estimated value of the Property proposed to be declared surplus exceeds \$18,565.00 and therefore requires Commission approval pursuant to state law and the Port's Master Policy Delegation of Authority.

## B. BACKGROUND

The Port maintenance and purchasing/storeroom staff review the storeroom inventory on a reoccurring basis to ensure that inventoried items are properly valued, counts are accurate, and to identify potential obsolete items.

In July of 2015 (Resolution 2015-06) the Commission authorized a surplus action of two Whirley Cranes. The Port subsequently sold the cranes using an online public auction process. At the time of the surplus action, it was determined that the Port of Tacoma, ILWU 22 would continue to perform maintenance per their collective bargaining agreement, so the storeroom inventory parts were retained. During the remainder of 2015 and 2016, very minimal storeroom parts were necessary to support the maintenance of these cranes after Trident Sea Foods became the owners.

In December 2016, the Port of Tacoma and Trident Sea Foods entered a new lease. Based on the minimal amount of continued maintenance, ILWU 22 (Port of Tacoma maintenance) agreed to give up jurisdiction over this work. The existing inventory of storeroom parts for the Whirley cranes can now be disposed of as surplus.

## C. SCOPE OF WORK

- Remove the Crane parts from the Port's inventory data base
- Physically remove the inventory from the storeroom shelves
- Surplus the inventory

#### **D. FINANCIAL SUMMARY**

**Financial Impacts:** The existing value of the storeroom parts for the Whirley Crane in December 2016 was \$123,708.21. This amount was expensed in 2016. Any proceeds from the surplus action will be recognized at the time of surplus as a non-operating revenue.

#### **E. NEXT STEPS**

Remove the inventory from data base, shelves and post the surplus.